

# **TROOP COMMITTEE ORGANIZATION** **AND RESPONSIBILITIES**

The troop committee is the troop's board of directors and supports the troop program. "What does the troop committee do?" The troop committee does the following:

- Ensures that quality adult leadership is recruited and trained. In case the Scoutmaster is absent, a qualified assistant Scoutmaster is assigned. If the Scoutmaster is unable to serve, a replacement is recruited.
- Provides adequate meeting facilities.
- Advises the Scoutmaster on policies relating to Boy Scouting and the chartered organization.
- Supports leaders in carrying out the program.
- Is responsible for finances, adequate funds and disbursements in line with the approved budget plan.
- Obtains, maintains and properly cares for troop property.
- Ensures the troop has an outdoor program (minimum 10 days and nights per year).
- Serves on Boards of Review and Courts of Honor.
- Supports the Scoutmaster in working with individual boys and problems that may affect the overall troop program.
- Provides for special needs and assistance some boys may require.
- Helps with Friends of Scouting campaign.
- Assists the Scoutmaster with handling boy behavioral problems.

Troop 20 has a very active unit committee. We presently meet the second Thursday of each month in the church fellowship hall at the Penningtonville Presbyterian Church in Atglen. Meetings generally last from 7:00-9:00 and all adults are more than welcome. If you have anything you can contribute or if you have a question or problem you would like addressed, please feel free to join us.

## **POSITIONS HELD BY COMMITTEE MEMBERS:**

### Chairperson:

Organizes the Committee and ensures that troop committee members complete the required tasks. Works closely with the Scoutmaster in organizing the troop.

### Secretary:

Prepares minutes from the Committee Meetings and distributes to members. In addition they are responsible for the publicity of the troop in local newspapers.

### Treasurer:

Responsible for all troops funds including boys bank accounts. Prepares monthly reports and presents at the Committee meetings.

### Outdoor Activities:

Organizes monthly troop activities or delegates an adult leader to be responsible for the activity. Ensures reservations are made, registration forms are distributed, tour permits completed and all supplies are available for the activity.

### Advancement:

Encourages Scouts to advance in rank throughout the Scouting program and works with Scout leaders. Oversee the advancement process, organize board of reviews, courts of honor and maintain a merit badge counselor list.

### Chaplain:

Provide a spiritual tone for troop meetings and activities. Visit with scouts in time of need. Promote regular participation of each member in the activities of the religious organization of his choice.

### Training:

Ensure troop leaders and committee members have opportunities for training. Work with the district training team in scheduling training programs.

### Equipment Coordinator:

Supervise and help the troop procure camping equipment and other supplies required for operating the troop. Make periodic safety checks on all troop gear.